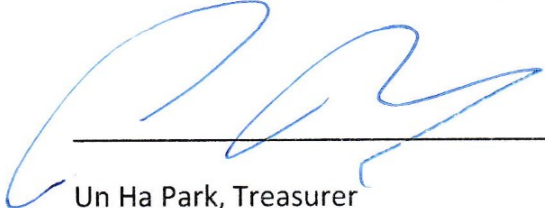


## Local Unit Audit Report

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An audit for Willow Springs Elementary PTA, on record with EIN 54-1512417, was completed on August 30, 2017, by committee. The audit period was from July 1, 2016 to June 30, 2017. A form 990 – EZ was filed as a result of total receipts for the reporting year.

Signed: \_\_\_\_\_



Un Ha Park, Treasurer

703-966-3001

[bigminh@verizon.net](mailto:bigminh@verizon.net)

### Auditor or Audit Committee:

The records provided by the Treasurer of Willow Springs PTA are correct.

### Audit Committee:

Signed: \_\_\_\_\_



Audit Committee Chair

Signed: \_\_\_\_\_



Audit Committee Member

Signed: \_\_\_\_\_



Audit Committee Member

**Audit Report for: Willow Springs Elementary PTA EIN: 54-1512417****Per Member Dues for 2016: \$3.50**

The following audit information is submitted to the Virginia PTA as the annual audit of this association.

<b>1. Beginning Balance:</b> (Matches last audit)	\$ 17580.04
<b>2. Receipts:</b> (Total of all receipts and credits. See receipts detail.)	\$63493.52
<b>3. Add line 1 and line 2</b>	\$81073.56
<b>4. Expenses:</b> (Total of all checks and debits. See checks/debits detail)	\$52156.83
<b>5. Subtract line 4 from line 3 for "Balance on Hand"</b> (Matches check register)	\$ 28916.73

**OUTSTANDING CHECKS AND DEPOSITS:**

<b>6. Balance on last bank statement</b>	\$38606.46
<b>Outstanding checks</b> (see next page):	\$9689.73
<b>7. Subtract total from outstanding checks from line 6</b>	\$28916.73
<b>Outstanding Deposits</b>	\$0
<b>8. Add total Outstanding Deposits to line 7</b>	\$28916.73
<b>9. Enter amount in line 8 to verify "Balance on Hand"</b> (Should match check register and amount in line 5)	\$28916.73

Willow Springs PTA  
Check Detail  
All Transactions

Type	Num	Date	Name	Account	Paid Amount	Clr	Original Amount
Bill Pmt -Check	244	11/13/2012	Kathy.Stotts	Checking - Burke & Her...			-63.50
Bill	11122012	11/13/2012		Boosterthon	-63.50		63.50
TOTAL					-63.50		63.50
Bill Pmt -Check	368	05/03/2013	Nikki.Shin	Checking - Burke & Her...			-66.05
Bill	03122013d	05/03/2013		Cultural Arts	-66.05		66.05
TOTAL					-66.05		66.05
Bill Pmt -Check	546	10/26/2013	Chandra.Macha	Checking - Burke & Her...			-10.00
Bill		10/26/2013		School Supply Packets	-10.00		10.00
TOTAL					-10.00		10.00
Bill Pmt -Check	670	04/23/2014	Karen.Lombard	Checking - Burke & Her...			-120.00
Bill		04/23/2014		4 - Lombard	-120.00		120.00
TOTAL					-120.00		120.00
Bill Pmt -Check	809	06/24/2014	Karen Ferguson	Checking - Burke & Her...			-12.00
Bill		06/24/2014		Yearbook	-12.00		12.00
TOTAL					-12.00		12.00
Bill Pmt -Check	840	09/30/2014	Amy Bay	Checking - Burke & Her...			-93.00
Bill		09/30/2014		4 - Bay	-93.00		93.00
TOTAL					-93.00		93.00
Bill Pmt -Check	846	09/30/2014	Megan Mott	Checking - Burke & Her...			-197.48
Bill		09/30/2014		5 - Mott	-197.48		197.48
TOTAL					-197.48		197.48
Bill Pmt -Check	1174	01/18/2016	Rebecca.Goldin Ascoli	Checking - Burke & Her...			-16.42

**Willow Springs PTA  
Check Detail  
All Transactions**

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09/01/17

Type	Num	Date	Name	Account	Paid Amount	Clr	Original Amount
Bill		01/18/2016		Math Counts Club 5/6	-16.42		16.42
TOTAL					-16.42		16.42
Bill Pmt -Check	1311	06/22/2016	Frank Spicer	Checking - Burke & Her...	-200.00		-200.00
Bill		06/22/2016		3 - Spicer	-200.00		200.00
TOTAL					-200.00		200.00
Bill Pmt -Check	1467	04/21/2017	Karen Mullen	Checking - Burke & Her...			-461.33
Bill		04/21/2017		Chess Club	-255.50		255.50
Bill		04/21/2017		Chess Club	-205.83		205.83
TOTAL					-461.33		461.33
Bill Pmt -Check	1471	05/15/2017	Holly Turner	Checking - Burke & Her...			-63.00
Bill		05/15/2017		6 - Trogdon	-63.00		63.00
TOTAL					-63.00		63.00
Bill Pmt -Check	1486	05/31/2017	Nate.Silvis	Checking - Burke & Her...			-23.41
Bill		05/31/2017		Patrols	-23.41		23.41
TOTAL					-23.41		23.41
Bill Pmt -Check	1488	06/07/2017	Deborah Vigna	Checking - Burke & Her...			-1,264.86
Bill		06/07/2017		Jump Rope Club	-1,264.86		1,264.86
TOTAL					-1,264.86		1,264.86
Bill Pmt -Check	1490	06/07/2017	Jane. Betsill	Checking - Burke & Her...			-71.48
Bill		05/31/2017		6 - Betsill	-71.48		71.48
TOTAL					-71.48		71.48
Bill Pmt -Check	1492	06/07/2017	Jennifer Sloan	Checking - Burke & Her...			-177.04

**Willow Springs PTA**  
**Check Detail**  
All Transactions

Type	Num	Date	Name	Account	Paid Amount	Cir	Original Amount
Bill		06/07/2017		5 - Sloan	-177.04		177.04
TOTAL					-177.04		177.04
<b>Bill Pmt -Check</b>	<b>1494</b>	<b>06/16/2017</b>	<b>Amy Hurley</b>	<b>Checking - Burke &amp; Her...</b>			<b>-26.48</b>
Bill		06/16/2017		Library Fund	-26.48		26.48
TOTAL					-26.48		26.48
<b>Bill Pmt -Check</b>	<b>1495</b>	<b>06/16/2017</b>	<b>Becky.Pierce</b>	<b>Checking - Burke &amp; Her...</b>			<b>-81.07</b>
Bill		06/16/2017		6 - Pierce	-81.07		81.07
TOTAL					-81.07		81.07
<b>Bill Pmt -Check</b>	<b>1498</b>	<b>06/16/2017</b>	<b>Hilary Stough</b>	<b>Checking - Burke &amp; Her...</b>			<b>-200.00</b>
Bill		06/16/2017		Hilary Stough	-200.00		200.00
TOTAL					-200.00		200.00
<b>Bill Pmt -Check</b>	<b>1499</b>	<b>06/16/2017</b>	<b>JoAnne.Loiselet</b>	<b>Checking - Burke &amp; Her...</b>			<b>-191.37</b>
Bill		06/16/2017		Sixth Grade Service Proj...	-191.37		191.37
TOTAL					-191.37		191.37
<b>Bill Pmt -Check</b>	<b>1500</b>	<b>06/16/2017</b>	<b>Kathleen Bard</b>	<b>Checking - Burke &amp; Her...</b>			<b>-156.02</b>
Bill		06/16/2017		SP - Bard	-156.02		156.02
TOTAL					-156.02		156.02
<b>Bill Pmt -Check</b>	<b>1503</b>	<b>06/16/2017</b>	<b>Steve Connaughton</b>	<b>Checking - Burke &amp; Her...</b>			<b>-693.00</b>
Bill		06/16/2017		Volunteer Appreciation	-693.00		693.00
TOTAL					-693.00		693.00
<b>Bill Pmt -Check</b>	<b>1504</b>	<b>06/16/2017</b>	<b>Susan Malkus</b>	<b>Checking - Burke &amp; Her...</b>			<b>-67.73</b>
Bill		06/16/2017		Cultural Arts	-67.73		67.73

**Willow Springs PTA  
Check Detail  
All Transactions**

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09/01/17

Type	Num	Date	Name	Account	Paid Amount	Clr	Original Amount
TOTAL					-67.73		67.73
Bill Pmt -Check	1505	06/16/2017	Deborah Vigna	Checking - Burke & Her...			-233.11
Bill		06/16/2017		Jump Rope Team	-233.11		233.11
TOTAL					-233.11		233.11
Bill Pmt -Check	1506	06/16/2017	Derek Burda	Checking - Burke & Her...			-472.04
Bill		06/16/2017		Patrols RE - 06 - Silvis - PE	-466.98 -5.06		466.98 5.06
TOTAL					-472.04		472.04
Bill Pmt -Check	1507	06/16/2017	Laura Haidacher	Checking - Burke & Her...			-200.00
Bill		06/16/2017		K - Haidacher	-200.00		200.00
TOTAL					-200.00		200.00
Bill Pmt -Check	1508	06/16/2017	Michelle Holland	Checking - Burke & Her...			-193.92
Bill		06/16/2017		RE - 10 - Holland - Art	-193.92		193.92
TOTAL					-193.92		193.92
Bill Pmt -Check	1509	06/16/2017	Megan Soyster	Checking - Burke & Her...			-3,778.95
Bill		06/16/2017		Running Club	-3,778.95		3,778.95
TOTAL					-3,778.95		3,778.95
Bill Pmt -Check	1510	06/16/2017	Olivia Trujillo	Checking - Burke & Her...			-101.86
Bill		06/16/2017		Running Club Club Sponsorships (up to...	-60.39 -41.47		60.39 41.47
TOTAL					-101.86		101.86
Bill Pmt -Check	1511	06/16/2017	Christine Phalon	Checking - Burke & Her...			-213.01
Bill		06/16/2017		5 - Phalon	-200.00		200.00

Willow Springs PTA  
 Check Detail  
 All Transactions

5:40 PM  
 09/01/17

Type	Num	Date	Name	Account	Paid Amount	Cir	Original Amount
TOTAL				5th grade	-13.01		13.01
					-213.01		213.01
Bill Pmt -Check	1512	06/16/2017	Lyndee Buchanan	Checking - Burke & Her...			-102.80
Bill		06/16/2017		6th grade	-102.80		102.80
TOTAL					-102.80		102.80
Bill Pmt -Check	1513	06/16/2017	Megan Mott	Checking - Burke & Her...			-138.80
Bill		06/16/2017		5 - Mott	-138.80		138.80
TOTAL					-138.80		138.80
Bill Pmt -Check	1514	08/24/2017	McAlister's Deli	Checking - Burke & Her...			-1,079.63
Bill		08/23/2017		First Day Lunch	-1,079.63		1,079.63
TOTAL					-1,079.63		1,079.63